

# HARVEY MILK Festival

## 10th Annual HARVEY MILK FESTIVAL VENDOR CONTRACT

**Saturday (ONLY), May 11, 2019, 2:30 pm to 11:00 pm (Rain or Shine)**  
**JD Hamel Park, Downtown Sarasota, FL 34236**

**OUR MISSION:** To honor the life of Harvey Milk, one of the first openly gay Americans elected to public office, by fostering emerging talent in musicians and artists who support diversity and reject discrimination, and to promote equality for LGBTQ people through supporting equal rights legislation. The Festival will feature a variety of attractions including live music, performing and visual artists, speakers, and vendors designed to engage a large and diverse audience. The Harvey Milk Festival, Inc. is a 501(c)(3) charitable nonprofit organization and contributions are tax deductible. This dynamic Festival brought more than 6,500 LGBTQ and their Allies together. **HMF** Art and **THEATRE** for the 10th Annual Festival will be held **Thursday & Friday, May 9-10th, 2019**, locations TBA. **HMF MUSIC** will be held outdoors in the heart of downtown Sarasota on **Saturday, May 11, 2019** from **2:30 pm to 11:00 pm** at Five Point Park, admission is free and open to the public.

Company Name \_\_\_\_\_ Contact \_\_\_\_\_

Address \_\_\_\_\_

Phone \_\_\_\_\_ Alt. Phone \_\_\_\_\_ Fax \_\_\_\_\_

Email \_\_\_\_\_ Web Address \_\_\_\_\_

What merchandise does your business sell? \_\_\_\_\_

Is your Business a Political, Community or Social Organization? \_\_\_\_\_

Is your Business a 501(C)(3) Charitable Organization? \_\_\_\_\_

**DO YOU REQUIRE ELECTRICITY? Y \_\_\_ N \_\_\_ \*see note below**

### VENDOR BOOTH REQUEST

**Vendor Booth (40 booths available):** prior to 4/01/2019 cost is \$150 for business or \$100 for 501(c)(3) nonprofit with documentation; after 4/01/2019 cost is \$175 for businesses and \$125 for nonprofits. **\*PLEASE BE AWARE Request for Electricity will be an additional \$15 per booth.....DUE TO THE RAISE IN COST OF PERMITTING AND THE USE OF CITY ELECTRIC and TRASH Pick-up.**

*Please note - all 10' x 10' vendor spaces include tented area, an 8' draped table, and two chairs. This is an outdoor event, rain or shine.*

For questions or concerns regarding vendor booths, please contact Ed Midler at [ed@harveymilkfestival.com](mailto:ed@harveymilkfestival.com).

Tables are booked on a first come first served basis.

**(Note: vendor space is very limited and subject to availability; space is not guaranteed until 4/01/2019 as priority is given to event sponsors.)**

I, \_\_\_\_\_ as the authorized representative of \_\_\_\_\_ understand and agree that I, my organization, employees, assistants, coworkers, heirs, or assigns, HOLD HARMLESS the Harvey Milk Festival, Inc., its organizers, directors, volunteers, other sponsors, insurance carriers, and property owner in the case that I or any person working with me suffer any damages to goods, wares, or merchandise; or accident, illness or injury including death within the confines and context of the Harvey Milk Festival Sarasota. I will not file any claims against the Harvey Milk Festival Sarasota, Inc., its organizers, directors, volunteers, other sponsors, insurance carriers, or property owner and I or my insurance carrier will pay any and all medical bills associated with illness or injury suffered at the Festival event.

**By participating in the Harvey Milk Festival, all vendors, sponsors, advertisers, and donors also agree to comply with the following:**

- 1) No vendor parking is allowed in the Selby Library parking lot. Vendors must find other suitable parking other than the Selby Library lot located between N. Pineapple Ave and Second Street.
- 2) Setup of displays, merchandise, and/or vendors is strictly prohibited in the grass area of Five Points Park, its landscape beds, and center park pathway. Any infraction or damage that results in the Festival being charged the standard city fine of \$500 will be charged to the responsible vendor. By signing this contract and participating in the Harvey Milk Festival, all vendors hereby acknowledge the Selby Five Points Park Usage Agreement and agree to abide by its terms.
- 3) All exhibitors are required to clean their areas upon exit.
- 4) Displays are to be of professional quality. No displays extending beyond the assigned booth area are permitted. All packaging materials and boxes are to be stored out of sight.
- 5) Vendor must conduct all activities and sales only within his or her designated booth space. No distribution of literature, flyers, handbills, petitions, surveys, items, etc., may be conducted outside your booth space, on or about the premises without prior approval of Harvey Milk Festival, Inc.
- 6) Exhibitors will be responsible for all equipment necessary for set-up (such as dollies, carts, extension cords, hoses, etc.) with the exception of an 8 ft. draped table, simple rope lighting, and two chairs provided.
- 7) All booths and exhibits must be tended at all times, as personal property is the sole responsibility of the exhibitor.
- 8) No subletting of booths is permitted without prior approval of the Festival.
- 9) Amplification of music or voice shall not be permitted.
- 10) HMF, Inc. reserves the right to prohibit signs, banners or groups marketing or promoting illegal, obscene or pornographic items. Vendors displaying such items will be dismissed from the event with loss of any fees paid.
- 11) All vendors and booth attendees are expected to conduct themselves in a professional manner.
- 12) All participants understand that HMF, Inc. has no control over Festival attendance or inclement weather. The Festival is a Rain or Shine event.
- 13) Once signed, this agreement is

binding. All payments made to the Harvey Milk Festival, Inc. cannot be returned or refunded.

In signing this agreement for the Harvey Milk Festival 2019, participants agree to abide by all clauses set forth in this agreement. Failure to comply will give HMF, Inc. and/or authorized agents of HMF, Inc. the authority to terminate this agreement. Participant agrees to immediately vacate premises and forfeit any and all fees paid for the privilege of participation upon notice of violation of this agreement. This agreement may not be altered in any way without written permission of HMF, Inc.

Printed Name \_\_\_\_\_ Signature \_\_\_\_\_ Date \_\_\_\_\_

**SET-UP:** Begins at 12:00 PM and must be completed by 2:00 PM on Saturday, May 11, 2019.

**TEAR DOWN:** May not begin before 9:00 PM and must be completed by 11:00 PM. Food and alcohol vendors may not tear down until 11:00 PM on Saturday, May 12, 2019.

## PAYMENT

PAYMENT: Payment must be made by check or PayPal:

Please indicate: CK \$ \_\_\_\_\_ PayPal \$ \_\_\_\_\_

Please make checks payable to Harvey Milk Festival, Inc.

Mailing address: % Shannon Fortner 1342 17th Street, Sarasota, Florida 34234 (941)228-4872

If you are using PayPal, please enter in total amount and [check out here](#)

If you have any questions, please email [info@harveymilkfestival.org](mailto:info@harveymilkfestival.org)